**Non-Food Traders Application Form 2019**

Thank you for your interest in trading at Northern Green Gathering 2019. Please fill in this form and return it to traders@nggonline.org.uk with Traders Application in the subject field.

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| Name of Business:  |  |
| Contact Name: |  |
| Contact Address: |  |
| Email address: |  |
| Telephone number: |  |
| Trading details- Please include a description of what you sellIf you are allocated a stall, it will be to sell the products you specify here.  |  |
| Previous Experience at other events.  |  |
| Size of pitch including living area:Please include details of your pitch plan and the type of stall |  |
| Number of tickets required: All adult tickets will be charged at £60, and child tickets at £30. |  |
| Number of vehicle passes?Car and van passes will be charged at £15. Live in vehicle passes will be charged at £20Please note only 1 vehicle can be parked behind your stall, all others must be in the car park.   |  |
| Registration and make of vehicle(s): |  |
| Additional information and trading policy:The festival encourages ethical and green trade, so information about how you trade would be helpful. In addition, any particular needs you have will help us allocate you in an appropriate site. |   |
| Do you have Public Liability insurance? This will be required. |  |
| Do You have employer’s liability? This will be required if you employ more than 5 staff.  |  |
| Have you completed a risk assessment? |  |

Please feel free to attach any supporting information for your application, including photographs, price lists and brochures.

NGG requires ethical and green trade, (see T’s and C’s. Please remember you need to provide your own electrical needs without use of generators.)

In addition, any particular needs you have will help us allocate you in an appropriate location.

Please send this form back to traders@nggonline.org.uk. By typing your name at the end of this form it is taken as your signature and you are agreeing to comply with the Northern Green Gathering 2019 terms and conditions.

We will endeavour to inform all applicants whether they have been successful within a few weeks of application. Payments should be made before 1st July 2019, unless special arrangements have been made.

PAYMENT OPTIONS

Rather than charge a pitch fee for non-food traders, we are just charging the price of a ticket for each member of your team or accompanying persons plus vehicle fees. Once your application has been approved, your payment can be made by **cheque** payable to **Northern Green Gathering**, and sent to **Traders, Northern Green Gathering, 119 Gathorne Terrace, Leeds, LS8 5AU**

You can also pay by **Bank Transfer** to:

**Northern Green Gathering Ltd**

Sort code: **08-92-99**

Account number: **70144844**

(Please use your stall name as payment reference)

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| Preferred payment method:(Cheque/Bank Transfer) |  |

DECLARATION:

I declare I have adequate insurance for Northern Green Gathering 2019. I acknowledge that all my stock and equipment is my full responsibility and I understand that Northern Green Gathering will not take any responsibility for loss or damage of stock and/or equipment whilst attending the Northern Green Gathering 2019. I agree and understand Northern Green Gathering Management reserve the right to deny access where they see fit. I understand that trade space is not reserved until payment is received. I also agree not to sell any alcohol, drugs or illegal substances/merchandise and agree to adhere to Northern Green Gathering 2019 Terms and Conditions. I have read the notes above fully and I am aware tickets are non-refundable and non-transferrable under any circumstances:

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| --- | --- |
| Name:(Please print in capitals) |  |
| Signed: |  |
| Date:  |  |